



Professional Chapter
www.nahj-chi.org

NAHJ CHICAGO BOARD MEETING

Saturday, August 26, 2017

Called to order at 10:00 am.

A. WELCOME

Natalie Martinez, Carolina Cruz, Blanca Rios, Will Barros and Carly Luque were present.

B. SCHOLARSHIP AND CHECK PRESENTATION

The Board announced that Mariano's on Halsted and Madison is the confirmed location for the 2017 NAHJ Chicago Scholarship Award Ceremony. The ceremony will be held on September 30th at 10 am. An email was sent out inviting all of the winners to the event. NAHJ Chicago will provide a light breakfast for members and guests with an estimated budget of about \$55.

C. EIJ ANAHEIM

The local chapter chair advised the other board members to communicate to her, by the end of the following week, the concerns they would like addressed by the National Board at the Excellence in Journalism Conference. One issue on the list is the need for the board to include a Social Media Chair, which was recently eliminated to adhere to the national bylaws of the organization. Another request is for the creation of a Professional Development Chair that will be charged with organizing workshops and other development events for members.

D. BOARD VOTING

Board elections are coming up and it was decided that nominations for positions will be due by September 8th, with ballots being posted online by September 13th and voting initiating on September 20th. The National Board will oversee the election and the Local Board approved the following prerequisites and role descriptions for the upcoming term.

PRE-REQUISITES

- Be a professional NAHJ member with an active membership
- Be willing to volunteer your time for monthly board meetings/conference calls and events.

POSITIONS

- **President:** Shall supervise, direct, and be held accountable for the chapter. He/she shall preside over all meetings. Must ensure the chapter fulfills its mission, encourage sponsorship and fundraising and recruit new members. The president shall also be a point of contact for the organization. He/she will help build sponsorship and organizational relationships.



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- Vice-President: In the absence or disability of the President, he/she shall perform all the duties of the President. This person must motivate partnership with similar organizations and network on behalf of the group. He/she organizes and oversees committees, and works closely with the appointed Professional Development chair. Chairs scholarship committee
- Secretary: Shall record the minutes of all meetings and post them to our website. Keep membership records up to date. Help organize events and/or other duties as necessary. Acts as Social Media coordinator for the chapter.. Chairs membership committee
- Treasurer: Shall keep and maintain account information, business transactions and expenses. Deposit and disbursement of money and valuables. Chairs sponsorship committee

E. ONLINE SECURITY

The Board agreed that the security of the many online platforms it uses had not been updated for some time and required attention. Effective immediately, every online platform used by NAHJ Chicago will have a new password assigned to it, which will be revised again when the new board term begins.

F. BOARD DINNER

October 20th was chosen as the date for the Board dinner. Location is to be determined.

The meeting was adjourned at 10:23